



STUDY NOTE

MEETING OF THE METEOROLOGY PANEL (METP)

MET OPERATIONS GROUP (MOG)

**SADIS & WAFS
THIRD MEETING**

Gatwick, United Kingdom, 13 to 16 June 2016

Agenda Item 3.3.2 Review of MOG Terms of Reference in relation to SADIS
6.3.1 Review of MOG Terms of Reference in relation to WAFS

Terms of Reference of Met Operations Group

SUMMARY

This paper details the current version of the Terms of Reference for the Met Operations Group.

1. The following Terms of Reference are proposed for the MET Operations Group (MOG)

METP MOG

Terms of Reference

The aim of the MET Operations Group is to ensure that the following systems meet the agreed user requirements:

- WAFS
- SADIS / WIFS
- IAVW

In the longer term it is considered that Space Weather and Regional Hazardous Weather Centres will be added to the remit of the working group.

The MET Operations group should:

- Establish Key Performance Indicators for the provision of services based on the performance requirements in coordination with other METP WGs and final agreement by the METP
- Define the continuity / availability of services based on the performance requirements in coordination with the other METP WGs and final agreement by the METP.
- Arrange for the reporting of KPIs from each provider State (e.g. verification and timeliness metrics)
- Receive reports from each provider State on the management of their system(s)
- Set out, review and maintain the back-up arrangements
- Ensure that coordination and harmonisation takes place between WAFCs, VAACs and SADIS / WIFS providers
- Monitor, assess and provide advice on potential scientific and technological developments to meet the current and future performance requirements to the other METP WGs
- Assess the financial and technical implications of all new proposed developments to services
- Ensure all new developments have measurable success criteria for implementation
- Establish the times scales, pre-operational tests and implementation of any new services
- Maintain and when required create guidance material on the implementation and provision of services.
- Identify any weaknesses in the current service provision and coordinate updates to the requirements with other Working Groups of the METP
- Ensure that the necessary remedial actions are in place to overcome any identified deficiencies.
- Where necessary assist the Secretariat in the coordination of the arrangements between the various international organizations
- Maintain an up to date task list
- Following each meeting provide a report to the METP

1. Action by the METP-WG/MOG/3

3.1 The meeting is invited to review the content of the Terms of Reference and make any necessary changes before these are proposed to the METP.